



April 11, 2008

United States  
Department of  
Agriculture

Animal and Plant  
Health Inspection  
Service

Veterinary Services

Center for Veterinary  
Biologics

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## **CENTER FOR VETERINARY BIOLOGICS NOTICE NO. 08-05**

Subject: Applications for United States Veterinary Biological Product Permits

To: VS Management Team (VSMT)  
Directors, Center for Veterinary Biologics  
Biologics Licensees, Permittees, and Applicants

### **I. PURPOSE**

The purpose of this Notice is to announce that the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), ePermits system may now be used to apply for and/or renew a United States Veterinary Biological Product Permit in accordance with the requirements specified in Title 9, Code of Federal Regulations, part 104.

### **II. BACKGROUND**

APHIS ePermits is a web-based system that is designed to make the process of applying for permits easier. Under ePermits, applicants for veterinary biological product permits can apply for a permit, track the status of the application, be notified of the approval/denial of the permit, and receive a copy of the permit via the Internet.

### **III. ACTION**

To utilize ePermits, you must first register with USDA's eAuthentication, a USDA computer system which may be accessed and used only for official Government business. Additional information and instructions for eAuthentication registration are provided on the eAuthentication Web Site: <http://www.eauth.egov.usda.gov/>.

After accessing the Web Site, you may create an eAuthentication account with either Level 1 or Level 2 Access. An account with Level 1 Access provides limited access to USDA web site portals. Creating a Level 2 Access Account provides access to all the portals and also provides the ability to conduct official electronic business transactions with USDA via the Internet.

An ePermits Level 1 Access account is all that is required to apply for permits for research and evaluation, and transit shipment. Please note, however, that ePermits cannot be used to apply for a permit for distribution and sale; such applications must continue to be submitted directly to the Center for Veterinary Biologics in Ames, IA. Because a valid signature is required on all applications, after submitting an application online, applicants must print their submitted applications and mail a signed and dated copy to the



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Federal Relay Service  
(Voice/TTY/ASCII/Spanish)  
1-800-877-8339

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United States Department of Agriculture, Animal and Plant Health Inspection Service, Center for Veterinary Biologics (USDA-APHIS-CVB), 4700 River Road, Unit 148, Riverdale, MD 20737. Please provide a permit number when applying for renewal of current or recently expired permits.

Should you experience problems, the Information Technology Services Service Desk is available to assist you with eAuthentication registration by phone at 800-457-3642 or by email at [eAuthHelpDesk@ftc.usda.gov](mailto:eAuthHelpDesk@ftc.usda.gov).

/s/ Richard E, Hill, Jr.

Richard E. Hill, Jr.  
Director  
Center for Veterinary Biologics